

**GLEN OSBORNE BOROUGH  
MINUTES OF JULY 19, 2011  
COUNCIL MEETING**

**CALL TO ORDER**

The regular meeting of Glen Osborne Borough Council was held in the Osborne Elementary School on Tuesday, July 19, 2011. President Richard Klixbull called the meeting to order at 7:35 p.m.

The following individuals were in attendance at the meeting:

Council: Barbara Carrier, Katharine Harbison, Thomas Huddleston, Richard Klixbull, Louis Naugle, John Orndorff

Officials: Solicitor Harlan Stone, Secretary Diane Vierling, Treasurer Nancy Ersly

Visitor: Raymond Antonelli, Jr. (NIRA Consulting Engineers, Inc.)

**APPROVAL OF JUNE 21, 2011 MINUTES**

The Minutes were not read as members received a copy in their packet. An error in the last sentence of the first paragraph of the Secretary's Report was corrected to read **in** instead of **is**. Also, in the Public Works Committee Report, Ordorff was corrected to read **Orndorff**. On motion of Barbara Carrier, seconded by Thomas Huddleston, Council voted 6 – 0 to approve the amended minutes.

**VISITOR**

Raymond Antonelli, Jr. (NIRA Consulting Engineers, Inc.) addressed Council due to the sudden and untimely passing of Richard Stewart, the Borough's engineer. Mr. Antonelli's visit was voluntary and at no cost to the Borough. Mr. Antonelli assured Council that he would make the transition as smooth as possible.

Mr. Antonelli addressed the CD37-7.7 ADA Ramps Project. The Borough has been awarded a \$12,517 Community Development Block Grant for this project. On motion of John Orndorff, seconded by Barbara Carrier, Council voted 6 – 0 granting permission to NIRA Consulting Engineers, Inc. to prepare the bid documents for the ADA curbside ramp project.

Davis Lane sewer repairs were also reviewed by Mr. Antonelli. He apprised Council that a Duquesne Light pole will need to be supported during the project and Duquesne Light requires payment in advance. The cost is \$150 per hour and approximately 3 to 4 hours will be required.

Proposed paving projects were also discussed. Mr. Antonelli recommended postponing any paving of Seibert, Center, Railroad, and River Roads due to pending construction and land development that will be taking place in that area.

**SECRETARY'S REPORT**

The Federal Emergency Management Agency (FEMA) submitted preliminary copies of the Flood Insurance Study (FIS) report and Flood Insurance Rate Map (FIRM) to the Borough for review and comments. Within the next 30 days, FEMA will schedule a formal community coordination meeting with representatives from FEMA's Regional Office, the study contractor, and the Pennsylvania National Flood Insurance Program (NFIP) office to discuss the results of the study, and any questions or concerns. The final FIRM and FIS reports will become effective in approximately 10 months. Before the effective date, the Borough must adopt new floodplain ordinances or modify existing ordinances as necessary to reflect any changes in the final FIRM or FIS reports. NIRA Consulting Engineers will review the preliminary FIS report and FIRM.

On July 13, 2011, Nancy Watts issued a building permit to John Burger for Osborne Self Storage at 1500 Railroad Street. Today Nancy Watts received an application from John Burger for subdivision of his property at 1500 Railroad Street.

**PUBLIC SAFETY COMMITTEE REPORT**

Barbara Carrier reported that she contacted PennDOT regarding the white rectangular sign: "OSBORNE BOROUGH," posted along Ohio River Boulevard near the traffic signal at the island. This is a PennDOT sign. PennDOT has agreed to make a new sign: "GLEN OSBORNE BOROUGH."

Mrs. Carrier reported that Jeff Lang has promised to complete the new Glen Osborne street signs by July 22, 2011. He will contact John Wick to install the new signs.

Barbara Carrier reported that this afternoon she received the Cost Proposal for the Revised Scope of Services for the Feasibility Study for the Improvement of the Railroad Crossing at Route 65 and River Road. The cost to perform the Feasibility Study would be approximately \$149,000.

Mrs. Carrier reported that the most recent Public Safety Committee Meeting included visitors: Michael Babusci (PB Americas), Cathy Paff (Haysville), and Doug Fowkes (Pittsburgh Stage). During the Committee Meeting, they discussed the Feasibility Study for the Improvement of the Railroad Crossing at Route 65 and River Road. In order to create a safer intersection, Barbara Carrier suggested an easier and less expensive solution would be to install a turning signal. Mrs. Carrier plans to continue gathering data and will contact PennDOT and Todd Kravits (PennDOT District Traffic Engineer). Mrs. Carrier plans to request a formal hearing with PennDOT.

**PUBLIC WORKS COMMITTEE REPORT**

On motion of John Orndorff, seconded by Louis Naugle, Council voted 6 – 0 granting permission to Raymond Antonelli, Jr. (NIRA Consulting Engineers, Inc.) to prepare bids for the repaving of the public side streets in Glen Osborne Borough, except for Seibert, Center, Railroad, and River Roads.

**FINANCE COMMITTEE REPORT**

Louis Naugle reported that the Committee is still working on the Cable Franchise Agreement with Comcast, and they should be able to present a final contract for approval at the next Council Meeting.

On motion of Louis Naugle, seconded by Thomas Huddleston, Council voted 6 – 0 to approve the Overtime Policy for the Secretary. A Petty Cash policy will be discussed at the next Council Meeting.

The 2010 Annual Audit Report was accepted, received, and filed. It was suggested that the Annual Audit Report be included on the Borough's new website.

**PUBLIC SERVICES COMMITTEE REPORT**

Katharine Harbison reported that John Wick mulched under the guardrail along the ramp at the end of Beaver Road. Mrs. Harbison also thanked Pat Hittinger and Liz Evans for planting the pots on the bridge along Beaver Road.

**BILLS**

A Check Detail was included in the packet sent to Council, the Mayor, and the Solicitor. Louis Naugle motioned payment of the bills. Thomas Huddleston seconded the motion. Council was polled, and all voted yes.

**OLD BUSINESS**

At 8:35 p.m. Council went into an Executive Session. The Council Meeting reconvened at 9:20 p.m.

**ADJOURNMENT**

There being no further business, on motion of Thomas Huddleston, seconded by Barbara Carrier, Council voted 6 – 0 to adjourn at 9:20 p.m.