

**GLEN OSBORNE BOROUGH
MINUTES OF JANUARY 17, 2017
COUNCIL MEETING**

CALL TO ORDER

The regular meeting of Glen Osborne Borough Council was held in Osborne Elementary School on Tuesday, January 17, 2017. President Thomas Huddleston called the meeting to order at 7:30 p.m.

The following individuals were in attendance at the meeting:

Council: James Cohen, Thomas Huddleston, Holly Merriman (8:10 p.m.), William Monski, John Orndorff, Mary Scalarcio (7:35 p.m.)

Officials: Mayor Barbara Carrier, Solicitor Harlan Stone, Secretary Diane Vierling

VISITORS

Ray Antonelli, Jr., NIRA Consulting Engineers
Brennen Hydzik, 1315 Linden Street, Sewickley, PA 15143

President Huddleston welcomed visitor Brennen Hydzik who expressed an interest in learning more about local government.

APPROVAL OF THE DECEMBER 20, 2016 MINUTES

The Minutes were not read as members received a copy in their packet. Jim Cohen moved the Minutes be approved with a correction on page 3 stating “In the future Mr. Huddleston suggested holding the event shortly after the Christmas parade, while people are still in town.” The motion was seconded by Bill Monski. Council voted 5 – 0, to approve the motion.

MAYOR’S REPORT

Mayor Carrier announced that she will serve as the Borough’s Emergency Manager Coordinator, and Sewickley Police Chief Richard Manko will attend our

February Council meeting.

PUBLIC WORKS

John Orndorff reported that NIRA prepared and sent a letter to the DEP in Harrisburg requesting advanced approval for an MS4 waiver. It will be several months before we receive a decision.

President Huddleston signed the 2017 CWM pump station maintenance contract which was reviewed by Solicitor Stone.

Borough Engineer Ray Antonelli stated that the construction of the Hare Lane Pump Station has been completed for over a month. However, Duquesne Light Company has not responded to his request to install the electrical connection. President Huddleston will place a call to an official at Duquesne Light Company to expedite this process. Mr. Antonelli reviewed the “startup” process that he will coordinate as soon as electrical service is provided to the pump station. The pump’s manufacturer’s representative must be present, along with the emergency generator’s representative, both contactors, a CWM representative, and Borough engineer must all be there for the initial startup. As soon as successful operation is established, Mr. Antonelli will notify the Borough of Sewickley.

Mr. Antonelli delivered good news. He was contacted by Columbia Gas Company. They are interested in installing a new gas main line along Sycamore Road in 2018, and they are interested in cost-sharing road improvements with the Borough. Mr. Antonelli apprised Columbia Gas of the Sycamore Road retaining wall stabilization project using installation of soil nails. John Orndorff will prepare a letter to send to Sewickley Water Authority regarding anticipation of this project.

Mr. Antonelli explained the need for two engineering firms and the role of the geotechnical engineers (Garvin Boward Beitko) with the Sycamore Road retaining wall project. We are awaiting the return of the properly signed contract from GeoStabilization International before we can move forward. Notice to proceed is anticipated in the spring.

President Huddleston thanked Ray Antonelli for attending this meeting.

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SECRETARY'S REPORT

Immediately after last month's Council meeting the Borough Secretary spoke with Valley Ambulance's Deputy Chief, Michael Fashion, regarding the three incidents when Valley Ambulance drivers attempted to use Sycamore Road, even though in July 2016 the Borough had notified Valley Ambulance of a barrier and closure to through traffic on Sycamore Road, and the need to use an alternate route via Glen Mitchell and Weber Roads. The Borough Secretary also apprised Sewickley Police, Ohio Township Police, Aleppo Township, and Cochran Hose Fire Chief of these incidents. On January 5, 2017, the Borough Secretary sent a certified letter to Deputy Chief Fashion recapping their conversation and need to "red flag" this situation and alert all Valley Ambulance emergency responders to the barrier on Sycamore Road and the alternate route to use.

The street crossing sign that was destroyed by a hit and run vehicle has been replaced. The Borough Secretary was able to obtain two free standing street crossing signs (channelizers) at no charge to the Borough from PennDOT. This reflects a savings of nearly \$1,500 for the Borough.

The Borough Secretary spent many hours responding to over 60 phone calls and numerous emails from residents when their recycling was not removed. This occurred because our Municipal Waste Management Representative Michael Christ had forgotten to forward our new 2017 - 2021 contract to Waste Management Operations.

Quaker Valley School District and Sewickley Public Library were contacted and room reservations for the 2017 Committee Meetings were changed to the first Monday of each month. This revised information was also published in the Pittsburgh Post-Gazette.

The "Allegheny County Real Estate Transfer Tax Issued" report for Glen Osborne for the month of December 2016 was included in the January Council packet. One property was sold in December.

Jordan's Delinquent Real Estate Tax report remains the same as last month:
\$8,728.81

A refund of \$250 was received from Nationwide to cover the deductible we paid for the accident that occurred at the Haysville light on June 6, 2016. This reflects total reimbursement from Nationwide for all the expenses from that accident.

The previous Treasurer did not return the printer. Holly Merriman will contact Nancy Ersly. In the event the printer is not returned, Council granted unanimous approval to purchase a new printer and also have the Treasurer's lap top computer serviced.

On January 16, 2017, Richard Quillen visited the Borough Office and announced his intention to resign as the Borough's Tax Collector. Mr. Quillen is willing to remain a short time longer until the Borough makes other arrangements. Solicitor Stone explained that a tax collection service can be deputized to handle real estate tax collection for the Borough, if the Tax Collector resigns before the end of his term. Richard Quillen's term as Tax Collector ends December 31, 2017. Currently Jordan Tax Service handles the collection of the Borough's delinquent real estate tax. If necessary, Jordan Tax Service could be deputized to handle collecting the Borough's real estate tax.

On motion of Holly Merriman, seconded by Bill Monski, Council voted 6 – 0, for Solicitor Stone to draft a written resolution which they are approving, to reduce the current compensation for the Borough's Tax Collector from 5% of the real estate taxes collected to a flat fee of \$500 annually effective January 1, 2018.

FIANANCE

Holly Merriman submitted a grant application for an internship program through the Local Government Academy. If granted, we would receive funding to help pay for a summer intern to assist with various office projects such as scanning and filing Glen Osborne property records for Code Enforcement Officer Nancy Watts.

BILLS

A check detail was included in the packet sent to Council, Mayor, and the Solicitor. John Orndorff motioned payment of the bills. Jim Cohen seconded the motion. Council was polled, and all voted yes to approve the motion.

QVCOG

Bill Monski reported that the QVCOG is working on providing assistance for applying for grants for parks, and providing interns to assist municipalities. The cost for membership in the QVCOG doubled to \$2,200 for 2017.

At the request of President Huddleston, at 9:05 p.m. Council recessed into Executive Session with the purpose to discuss matters that could possibly result in potential claims. Council reconvened at 9:28 p.m.

NEW BUSINESS

The Borough Secretary will contact the Board of Elections and obtain information on Council members' terms, and details of the necessary documentation and steps required in preparation for the upcoming election.

ADJOURNMENT

There being no further business, on motion of John Orndorff, seconded by Jim Cohen, Council voted 6 – 0, to adjourn at 9:36 p.m.

Diane Vierling, Borough Secretary