

**GLEN OSBORNE BOROUGH  
MINUTES OF NOVEMBER 15, 2011  
COUNCIL MEETING**

**CALL TO ORDER**

The regular meeting of Glen Osborne Borough Council was held in the Osborne Elementary School on Tuesday, November 15, 2011. Vice President Barbara Carrier called the meeting to order at 7:30 p.m.

The following individuals were in attendance at the meeting:

Council: Barbara Carrier, William Hittinger, Thomas Huddleston, Louis Naugle, John Orndorff

Officials: Mayor William Boswell, Solicitor Harlan Stone, Secretary Diane Vierling, Treasurer Nancy Ersly

**APPROVAL OF OCTOBER 18, 2011 MINUTES**

The Minutes were not read as members received a copy in their packet. There being no changes, Thomas Huddleston moved the Minutes be approved, with a second by William Hittinger. Council voted 5 – 0 to approve the motion.

**SECRETARY'S REPORT**

Many residents were pleased because the paving project began after Halloween.

Last week damage was done to the curb at McKown Lane and Beaver Road. The stop sign was also knocked down. Mayor Boswell reported that our paving contractor caused the damage and has assumed responsibility for the repairs.

**MAYOR'S REPORT**

Mayor Boswell reported that the paving project is moving along nicely and should be completed within a week, if the weather cooperates.

Our annual Christmas party will be held in December at the Edgeworth Club. Mayor Boswell will select the date soon.

**SOLICITOR'S REPORT**

Harlan Stone reported that most municipalities will be issuing tax bills using the current property tax assessments, because Allegheny County will not be issuing certified values until March or April of next year.

For our sewage interconnect project, a contact person is needed to field questions from residents regarding easement agreements. Thomas Huddleston moved that Mayor Boswell be our Borough's contact person, with a second by Louis Naugle. Council voted 5 – 0 to approve the motion.

At 7:58 p.m. Council recessed to Executive Session for the purpose of receiving a report on the QVSD litigation. The Council meeting reconvened at 8:08 p.m. into regular session.

**PUBLIC SAFETY COMMITTEE REPORT**

Barbara Carrier reported that the 5 or 6 remaining street signs for the Borough should be completed next year.

**PUBLIC WORKS COMMITTEE REPORT**

John Orndorff reported that last spring during the video taping of the sewer at River Road a “non-emergency” break was discovered. However, it was not completely video taped last year. Insight Pipe Company will return and video tape it without charging us a four hour minimum fee. After we receive the results, we will proceed with repairs.

The guard rail at Pump Station #2 will need to be modified so that trucks can pull off of Ohio River Boulevard without creating a dangerous traffic problem. PennDOT will allow this modification and the Borough will have to pay for it. Mr. Orndorff is in the process of researching the cost.

**FINANCE COMMITTEE REPORT**

Louis Naugle distributed the budget to the Council members and stated that the figures were current as of today. The budget is based on last year’s certified property tax assessment figures on the current Allegheny County website. The budget does not propose an increase in millage.

Louis Naugle moved that Council approve the 2012 draft budget and advertise it for enactment, with a second by William Hittinger. Council voted 5 – 0 to approve the motion.

The Finance Committee has decided this is a good time to borrow money. The Treasurer will research this.

Thomas Huddleston moved that Council adopt the Petty Cash Policy, with a second by Louis Naugle. Council voted 5 – 0 to approve the motion. The policy will go into effect January 2012.

**PUBLIC SERVICES COMMITTEE REPORT**

Barbara Carrier reported that the Committee reviewed ideas for the website. It was suggested that the 250 page Zoning Ordinance be added to the website. Our webmaster will be consulted as to how to proceed.

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**BILLS**

A Check Detail was included in the packet sent to Council, the Mayor, and the Solicitor.

Thomas Huddleston motioned payment of the bills. Louis Naugle seconded the motion. Council was polled, and all voted yes.

**NEW BUSINESS**

Solicitor Stone reported that the State Legislature changed the competitive bidding minimum limits to \$18,500, effective January 1, 2012.

**ADJOURNMENT**

There being no further business, on motion of William Hittinger, seconded by John Orndorff, Council voted 5 – 0 to adjourn at 8:35 p.m.

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Diane E. Vierling, Borough Secretary