

**GLEN OSBORNE BOROUGH
MINUTES OF MARCH 15, 2016
COUNCIL MEETING**

CALL TO ORDER

The regular meeting of Glen Osborne Borough Council was held in Osborne Elementary School on Tuesday, March 15, 2016. Vice President John Orndorff called the meeting to order at 7:30 p.m.

The following individuals were in attendance at the meeting:

Council: James Cohen, Thomas Huddleston (participated by phone), Holly Merriman, William Monski, John Orndorff, Mary Scalercio (7:35 p.m.)

Officials: Mayor Barbara Carrier, Solicitor Harlan Stone, Treasurer Nancy Ersly, Secretary Diane Vierling

VISITORS

Gayle Davis 405 Lantern Lane
Elizabeth Evans 401 Lantern Lane
Robert Ferguson 401 Lantern Lane
Mari Hertzberg 533 Glen Mitchell Road
David Lowe 520 Sycamore Road
Matt Morris, Engineering Geologist, Gannett Fleming, Inc.

Gayle Davis, 405 Lantern Lane, expressed her concern and confusion regarding enforcement of the Borough's Chicken Ordinance. Solicitor Stone reviewed the steps required to report complaints to the Code Enforcement Officer and the need for documentation of specific violations. Vice President Orndorff stated that Council is working on amending the current ordinance. There are specific steps that must be followed. The Borough will publish the intent to adopt the amended ordinance, before it can be enacted by Council.

Robert Ferguson, 401 Lantern Lane, showed photos of damage to Lantern Lane. He believed the damage was caused by a snow plow. The Public Works Committee will review this concern.

Mari Hertzberg, 533 Glen Mitchell Road, inquired about the status of the project along Glen Mitchell Road. Councilman Bill Monski provided an overview of the PA DEP Oil & Gas Division's project to plug an oil well located on the hillside

across the street from 533 Glen Mitchell Road. Work should resume in late spring. To stabilize the hillside, barriers will need to be put into the wall into the hillside. Matthew Morris, Senior Engineering Geologist with Gannett Fleming, Inc., provided information pertaining to his company's role as a consulting engineer with the PA DEP's Oil & Gas project. Vice President Orndorff stated that the Borough will oversee beautification of the area after the project is completed.

David Lowe, 520 Sycamore Road, requested an update on how the Borough plans to handle the deteriorating condition of a retaining wall along Sycamore Road.

Mayor Carrier and Vice President Orndorff reviewed the latest developments causing the immediate need to restrict traffic on Sycamore Road. Within the past month visible movement of a retaining wall has occurred. In 2013 the geotechnical engineering firm of Garvin Boward Beitko prepared a study of the "Sycamore Road Distressed Retaining Walls" which provided several options for stabilization. In 2013 the cost estimates were \$250,000 - \$950,000. At this point in time, there are multiple issues, and today's costs could exceed \$1,000,000.

Matthew Morris, Senior Engineering Geologist with Gannett Fleming, Inc., reviewed various options for stabilizing and repairing Sycamore Road. He suggested the most economical approach would be a "design/build" basis, and explained the advantages of having the engineer work with the contractor within one organization. Mr. Morris stated that the 2013 report prepared by Garvin Boward Beitko would provide adequate information when Council seeks bids for the stabilization and repair of Sycamore Road.

On motion of Holly Merriman, seconded by Jim Cohen, Council voted 6 - 0, to authorize NIRA (Borough Engineer Ray Antonelli) to prepare bid specifications for remedial work on Sycamore Road on a design/build basis including a risk assessment. John Orndorff and Bill Monski will contact Ray Antonelli.

APPROVAL OF FEBRUARY 16, 2016 MINUTES

The Minutes were not read as members received a copy in their packet. Bill Monski moved the Minutes be approved, with a second by Jim Cohen. Council voted 6 - 0, to approve the motion.

MAYOR'S REPORT

Mayor Carrier reported that the Mayors & Presidents Breakfast held on February 20, 2016, was very productive. The 14 in attendance included Senator Guy Reschenthaler and Representative Mark Mustio.

During the month of February, there were three car accidents in Glen Osborne along Ohio River Boulevard.

SECRETARY'S REPORT

After obtaining current records from Jordan Tax Service and the Borough's Tax Collector, the Borough Secretary created a report showing the status of delinquent and unpaid property taxes. An updated report will be presented to Council each month. As of March 7, 2016:

- Delinquent Taxes: 4 property owners: \$6,351.07
- Unpaid 2015 Taxes: 8 property owners: \$9,798.23
\$16,149.30

The Borough belongs to the Pennsylvania State Association of Boroughs (PSAB), www.boroughs.org (800-232-7722). Along with a subscription to "Pennsylvania Borough News" this membership allows Council Members to participate in free webinars offered by PSAB. A list containing each Council Member's username and password was included in the March Council Packet.

A draft of the QVCOG's 2017 - 2021 refuse contract is being finalized. Bid requests for bi-weekly waste collection and weekly recycling have been submitted, along with all of the Borough's requests in the 2012 – 2016 contract.

SOLICITOR'S REPORT

Prior to our next Council Meeting, Mary Scalercio will submit to Harlan Stone the Public Services Committee's specific recommendations for changes to the proposed ordinance regarding chickens. Solicitor Stone will then prepare the final draft of this ordinance. On motion of Mary Scalercio, seconded by Holly Merriman,

Council voted 6 – 0, to authorize the Borough Secretary to advertise the final draft of the proposed ordinance regarding chickens, for consideration and adoption at the next Council meeting.

On motion of Bill Monski, seconded by Jim Cohen, Council voted 6 – 0, to approve Resolution No. 2016 – 02 restricting traffic on Sycamore Road to local residents until further notice, and closing Sycamore Road to through traffic at those points designated by the Borough's consulting engineers, until such time as they determine that the hillside has been adequately stabilized and the roadway is safe and passable to the public generally.

PUBLIC WORKS COMMITTEE

John Orndorff provided an update on plans for the Hare Lane Pump Station. This project would be most cost effective if the property owners of Hare Lane (a private road) would dedicate Hare Lane to the Borough. Approval by all of the property owners would be required. One property owner objects. He objects to the location of the proposed pump station, and requested that it be relocated 35 feet closer to Ohio River Boulevard. Vice President Orndorff stated that according to the Borough's Engineer, the cost for this change would add approximately \$12,000 to the total cost of this project. On motion of John Orndorff, seconded by Bill Monski, Council voted 6 – 0, to authorize Borough Engineer Ray Antoneilli, to redraw plans to relocate the pump station, with the understanding that the \$12,000 cost increase would include any and all costs to relocate and upgrade the pump station in order for it to pump waste adequately from the new location.

John Orndorff reported a complaint received from Glen Osborne residents Amy and Glen Wirth, regarding drainage from Park Lane (a private road) that seeps onto the Wirths' property at 1309 Beaver Road and causes damage to their sidewalk and poses danger to pedestrians. Councilman Cohen stated he has observed water draining from Rabbit Hill (a private road) contributing to this sidewalk situation. Solicitor Stone advised Mr. Orndorff to ask Code Enforcement Officer Nancy Watts to look into this matter and determine if this is a private property owner/s' responsibility or the Borough's responsibility.

Council discussed various solutions in response to Kevin Kenny's nurse's request for the Borough to resolve an issue when the Kenny's handicap adaptive van

“bottoms out” when exiting and/or entering their driveway at 1452 Beaver Road. Councilman Monski will contact the Kennys and advise that Council recommended that the Kennys should either install higher profile tires on the van to raise the body of the van several inches, or install a lift kit to the suspension system of the van, to raise the body of the van.

John Orndorff recommended that Council members register for the “Complete Streets” webinar offered by the Pennsylvania State Association of Boroughs (PSAB) www.boroughs.org.

PUBLIC SAFETY COMMITTEE

Jim Cohen reported that a locksmith replaced the broken lock on the solar speed sign. This will allow Bill Monski to access data and formulate reports.

The Public Safety Committee will consider Mari Hertzberg’s request for installing a “deer crossing” sign across from her residence at 533 Glen Mitchell Road.

PUBLIC SERVICES

Mary Scalarcio reported that the new Glen Osborne flags have arrived and John Wick will be putting them up soon.

Council agreed to wait until in the spring before making any decisions regarding Fern Hollow Nature Center and beautification plans for Glen Mitchell Road.

FIANANCE COMMITTEE

Holly Merriman prepared a letter that will be sent to the Zoning Hearing Board’s Solicitor Timothy Bish, requesting an adjustment for the fees charged for the Spencers’ variance hearing.

Holly Merriman thanked Borough Secretary Diane Vierling for designing and preparing a report that will provide the status of delinquent and unpaid property taxes on a monthly basis.

Solicitor Stone will hold off on performing title searches and lien preparation until after Holly Merriman talks with Chris Bell at Jordan Tax Services.

BILLS

A check detail was included in the packet sent to Council, Mayor, and the Solicitor. Jim Cohen motioned payment of the bills with the exception of check #4005 to Dillon McCandless King Coulter & Braham, LLP (Zoning Hearing Board's Solicitor). Holly Merriman seconded the motion. Council was polled, and all voted yes to approve the motion.

QVCOG

Vice President Orndorff thanked Bill Monski for the outstanding job he is doing as our QVCOG representative.

Mr. Monski reported that Jean-Sebastien Valois is the new president of the QVCOG. A search for a new Executive Director has begun. The interview process will begin shortly.

The QVCOG Managers and Secretaries are finalizing the draft for the new five year refuse contract. The Borough Secretary reported that bid requests for bi-weekly waste collection and weekly recycling have been submitted, along with all of our bid requests in the current contract.

At 10:07 p.m. Council recessed to Executive Session for the purpose of discussing litigation that has been resolved. Council reconvened at 10:19 p.m. into regular session.

ADJOURNMENT

There being no further business, on motion of Mary Scalercio, seconded by Jim Cohen, Council voted 6 – 0, to adjourn at 10:21 p.m.

Diane Vierling, Borough Secretary