

**GLEN OSBORNE BOROUGH
MINUTES OF MARCH 15, 2011
COUNCIL MEETING**

CALL TO ORDER

The regular meeting of Glen Osborne Borough Council was held in the Osborne Elementary School on Tuesday, March 15, 2011. President Richard Klixbull called the meeting to order at 7:30 p.m.

The following individuals were in attendance at the meeting:

Council: Barbara Carrier, William Hittinger, Thomas Huddleston, Richard Klixbull, Louis Naugle, John Orndorff

Officials: Mayor William Boswell, Solicitor Harlan Stone, Secretary Diane Vierling, Treasurer Nancy Ersly

APPROVAL OF FEBRUARY 15, 2011 MINUTES

The Minutes were not read as members received a copy in their packet. On page 2 in the second paragraph “the residents” was corrected to read “those residents.” Council voted 6 – 0 to approve the amended Minutes.

VISITORS

John Wick, Richard Wagner

SECRETARY’S REPORT

Effective January 1, 2012, Keystone Collections Group will become the official Tax Collector of earned income tax (EIT) and local services tax (LST) for all taxing authorities within the Allegheny North Tax Collection District (ANTCD). This change was brought about by Act 32 passed in 2008. Act 32 provides for the consolidation of Earned Income Tax Collection to countywide tax collection districts and for the standardization of the local tax collection process. One of the most significant changes will be mandatory payroll withholding of this tax and new reporting requirements. All employers will be required to obtain certificates from their employees indicating where each employee resides. Employer education meetings have been organized in each of the 12 school districts within the ANTCD. Our Borough’s current collector will be responsible for processing the 4th quarter payments and final earned income tax returns for 2011.

“2011 Glen Osborne Borough Directories” were distributed to Council Members and Officials.

John Wick reviewed the history of the Borough’s generator. The 3800 watt Honda generator was purchased on October 9, 2009, for \$1900 at “Ambridge Do It Best Home Center.” During power outages the generator has had a history of shorting out and not being able to provide consistent power for the traffic signals. The circuit board was

replaced and a special electrical cord was added to the generator. During a power outage on February 2, 2011, throughout the day John Wick had to reset the generator 10 times. The State Police arrived at the scene and called in Bruce & Merrilees (a signal contractor) for assistance. John Wick had to borrow Sewickley Fire Department's 5000 watt generator in order to provide power to the traffic signals. Next month Bruce & Merrilees will assess the situation and determine if our 3800 watt generator should be replaced with a more powerful generator.

Richard Wagner, a resident of Glen Osborne Borough, requested that Council provide the total cost for solicitors, court reporters, and the code enforcement officer during QVSD's appeal for the use of Osborne Elementary School as a place of worship.

MAYOR'S REPORT

Mayor Boswell shared sad news of the sudden passing of Sewickley Councilman Dean Williams. On motion by John Orndorff, seconded by Barbara Carrier, Council voted 6 – 0 to extend a letter of condolences to Sewickley Council. Mayor Boswell will prepare the letter.

Mayor Boswell spoke with Sewickley Borough Manager Kevin Flannery, regarding the Sewer Project. Construction should begin around May 1, 2011. Borough Manager Flannery hopes to have the Sewer Project completed in time to repave Sewickley's section of Beaver Road in 2011, because the cost of asphalt is expected to increase significantly in 2012. Sewickley remains interested in working with Glen Osborne, if we want to repave our section of Beaver Road at the same time.

SOLICITOR'S REPORT

Harlan Stone announced Council would go into an Executive Session at the end of this Meeting in order to discuss the Zoning Hearing Board's decision and possible appeal.

PUBLIC SAFETY COMMITTEE REPORT

The Public Safety Committee Members will be visiting residents who have not completed and returned their "Emergency Cards" to the Borough.

Barbara Carrier showed Council an example of the road signs Jeff Lang has designed for the Borough. When the signs are completed, Jeff Lang will contact John Wick to install the new signs.

Mrs. Carrier reported that a letter has been sent to Todd Kravitz at PennDOT requesting a Traffic Study for turning signals at the Haysville traffic light at S.R. 65 to River Road. There will be no cost for this study.

Mrs. Carrier also reported that the Committee reviewed PennDOT's Proposal and Engineering Agreement No. 118317 Feasibility Study: Relocation of Railroad Crossing, S.R. 65. The Public Safety Committee does not recommend executing this contract. The Committee believes this study would be far too expensive and would not resolve the dangerous situation at the intersection at the railroad crossing. The Committee wants to explore other options for the use of the Borough's \$1.7 million federal grant. The Committee recommended reviewing alternatives that were discussed several years ago, such as constructing a new road under the Coast Guard over-pass. President Klixbull and Barbara Carrier will prepare a letter and contact PennDOT to see if the use of our grant can be amended.

PUBLIC WORKS COMMITTEE REPORT

Video inspection of our sewers will begin this week and we will have a report before May 1, 2011. The results of the video inspection will allow for opportunities to be proactive and make repairs if necessary. John Orndorff also reported that the Public Works Committee is in the process of reviewing our Road Opening Ordinance.

FINANCE COMMITTEE REPORT

Louis Naugle reported that Solicitor Harlan Stone approved the documentation from Jordan Tax Services for the collection of delinquent real estate taxes. An Ordinance has been prepared and Council will act upon it at the next Meeting after the Public Notice of Intention to Adopt has been published.

The Finance Committee is continuing to work on the Cable Agreement.

Nancy Ersly researched the availability of low cost, low interest municipal loans. Loans of less than \$125,000 and for less than 5 years would not require DCED approval or an Ordinance. Treasurer Ersly advised that PNC offered favorable terms and rates, and the approval process would take approximately two weeks.

PUBLIC SERVICES COMMITTEE REPORT

William Hittinger reported that the Public Services Committee met with the president of ISM, Inc. and recommended hiring ISM, Inc. to redesign and host our website. Harlan Stone reviewed and approved the form of the "Website Proposal for Glen Osborne Created by ISM, Inc. #2211A." Louis Naugle requested the following changes to the contract: "Osborne Borough" changed to "**Glen Osborne** Borough" throughout the contract, and in the last sentence on page 5 "ISM should indemnify" changed to "**ISM shall indemnify.**" The Committee called upon Council to actively participate and submit interesting articles to the new website. On motion of William Hittinger, seconded by Barbara Carrier, Council voted 5 – 1 to approve the amended contract.

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PLANNING COMMISSION

The Planning Commission did not meet. However, Harlan Stone reported he has not received a signed Developer's Agreement from John Burger.

BILLS

A Check Detail was included in the packet sent to Council, Mayor and the Solicitor. John Orndorff motioned the invoices listed be paid, with a second by Barbara Carrier. Council was polled, and all voted yes.

OLD BUSINESS

On motion of John Orndorff, seconded by Thomas Huddleston, Council voted, 6 – 0, to move into Executive Session at 8:40 p.m. to discuss the Zoning Hearing Board decision and possible Quaker Valley School District Appeal. Executive Session concluded at 9:10 p.m. and reconvened the regular Meeting.

ADJOURNMENT

There being no further business, on motion of Louis Naugle, seconded by Thomas Huddleston, Council voted 6 – 0 to adjourn at 9:12 p.m.

Diane E. Vierling, Borough Secretary